



## POSITION SPECIFICATIONS

<b>Position Title:</b>	Endorsed Enrolled Nurse
<b>Job Type:</b>	Casual
<b>Region:</b>	Bundaberg, Queensland
<b>MH&amp;ACCQL Facility:</b>	Mater Misericordiae Hospital – Bundaberg
<b>Closing Date:</b>	Open until filled
<b>Salary:</b>	Enrolled Nurse
<b>Industrial Instrument:</b>	Mercy Health and Aged Care Central Queensland Limited & QNU Nursing Enterprise Agreement 2016 - 2017 Currently attracting a minimum hourly rate range of \$35.44 - \$38.33
<b>Reporting to:</b>	Nurse Unit Manager

### ENQUIRIES CONTACT

Enquiry Contact:	Kelly Spencer
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**POSITION STATEMENT:** The Enrolled Nurse will provide patient-centred nursing care under the direction and supervision of the Registered Nurse on duty. The Enrolled Nurse's core responsibilities are supporting patients in the activities of daily living, assisting in meeting basic human needs and recognising the normal and abnormal assessment, intervention and evaluation of patient health and functional status with ongoing communication with the Registered Nurse.

A full **Position Description** is available following these specifications.

**APPLY:** To apply please return to where the vacancy is listed and click "apply now". This process requires you to complete an on-line form and upload a current curriculum vitae to support your application.

### OTHER INFORMATION:

- This role presents an opportunity to become part of our dynamic, committed and friendly nursing team.
- This is a casual role with all shift types available. The role offers flexibility and an opportunity to work in a variety of clinical environments.
- Registration as an Endorsed Enrolled Nurse with the Australian Health Practitioner Regulation Agency (AHPRA) is essential.
- Candidates must have previous experience as an Endorsed Enrolled Nurse.
- You must be an Australian Citizen or Australian Permanent Resident to apply.

## POSITION DESCRIPTION

<b>Position Title:</b> Enrolled Nurse		<b>Agreement:</b> Mercy Health and Aged Care Central Queensland Limited & QNU – Nursing – Enterprise Agreement 2015-2016	
<b>Location:</b> Mater Misericordiae Hospital – Bundaberg		<b>Classification:</b> Enrolled Nurse	
<b>Approved by:</b> Director of Nursing		<b>Reports to:</b> Nurse Unit Manager	
<b>Original Date:</b> 05/05	<b>Revision No:</b> 3	<b>Revision Date:</b> 08/14	Page 2 of 4 Page/s

### 1.0 Mercy Health and Aged Care Central Queensland Limited Mission and Values:

The Enrolled Nurse will undertake a commitment to Mercy Health and Aged Care Central Queensland Limited ("MH&ACCQL") Mission, Philosophy and Objectives, and endeavour to promote the organisation's ethos and values in all actions and activities related to their position.

### 2.0 Position Statement:

The Enrolled Nurse will provide patient-centred nursing care under the direction and supervision of the Registered Nurse on duty. The Enrolled Nurse's core responsibilities are supporting patients in the activities of daily living, assisting in meeting basic human needs and recognising the normal and abnormal assessment, intervention and evaluation of patient health and functional status with ongoing communication with the Registered Nurse.

### 3.0 Key Effectiveness Areas:

- 3.01 Mission & Values
- 3.02 Clinical Nursing
- 3.03 Other Responsibilities

### 4.0 Key Position Responsibilities:

#### 4.1 Mission and Values

- Promote the Mission and Values of Mercy Health and Aged Care Central Queensland Limited;
- Participate in Mercy celebration and traditions;
- Attend mandatory annual Mission in-service; and
- Adhere to and promote the ethos and standards expressed in the Pocketbook of Excellent and Integrity in the Workplace handbooks.

#### 4.2 Clinical Nursing

- Contribute to the formation of care plans/clinical pathways in collaboration with the Registered Nurse;
- Accurately collect and report data regarding the health and functional status of patients;
- Participate with the registered nurse, patient and family/carers in identifying expected health care outcomes and patient needs;
- Participate with the registered nurse in evaluation of progress of patients toward expected outcomes and reformulation of care plans/clinical pathway;

- Manage nursing care of patients within the scope of enrolled nursing practice;
- Implement planned nursing care to achieve identified outcomes;
- Recognise and report changes in the health and functional status of patients to the registered nurse;
- Ensure communication, reporting and documentation are timely and accurate;
- Organise workload to facilitate planned nursing care for patients and reprioritise when appropriate with the registered nurse;
- Provide support and care to patients within the scope of enrolled nursing;
- Provide for the comfort needs of patients experiencing illness or dependence;
- Ensure patient values, customs and spiritual beliefs are respected;
- Contribute to the health education of patients to maintain and promote health;
- Communicate with patients in an appropriate manner and environment to enable therapeutic outcomes.

**The following responsibilities apply to an Endorsed Enrolled Nurse only. The Endorsed enrolled nurse must provide evidence of Endorsement and also be deemed competent following completion of Drug Competency Assessment and/or completion of competencies under direct supervision in accordance with the Organisation Policy Enrolled Nurse Scope of Practice.**

- Enrolled Nurses with medication endorsement may when delegated by the Registered Nurse and in accordance with procedure administer S4 medications;
- Enrolled nurses who have completed Medication Endorsement EN (Med) + S8 Competent may administer controlled S8 drugs under the direct supervision of a Registered Nurse or a Doctor under the strict guidelines and criteria as per the Organisational Policy
- Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.

#### **4.3 Other Responsibilities**

- Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment;
- Participate in meetings and forums as required;
- Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums;
- Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations;
- Participate in in-service programmes to assist in personal development and to satisfy the objectives of the organisation;
- Accept individual responsibility and accountability for own performance and professional development;
- Accept and adhere to all policies and procedures of MH&ACCQL and the Mater Hospital Bundaberg; and
- Undertake other duties/responsibilities as directed by the Nurse Unit Manager or other designated authority(s).

## **5.0 Qualifications and Experience:**

### **Essential**

5.1 Endorsed Enrolled Nurse with Australian Health Practitioner Regulation Agency (AHPRA).

### **Desired**

5.2 Previous experience as an Endorsed Enrolled Nurse;