

POSITION SPECIFICATIONS

Position Title: Registered Nurse – Adult Surgical/Paediatrics

Job Type: Part-time or Casual

Region: Rockhampton, Queensland

MH&ACCQL Facility: Mater Misericordiae Hospital – Rockhampton

Closing Date: Open until filled

Salary: Level 1 Registered Nurse

Industrial Instrument: MH&ACCQL & QNU Nursing Enterprise Agreement

2016 - 2017

Currently attracting a minimum hourly rate range of \$34.95 - \$44.91 (25% shift loading applicable

to casual staff)

Reporting to: Nurse Unit Manager

ENQUIRIES CONTACT

Enquiry Contact: Nursing Administration

Telephone: (07) 4931 3507

Email: <u>jwright@mercycq.com</u>

POSITION STATEMENT: The Registered Nurse position provides patient-centred nursing care in collaboration with other health professionals and significant other to ensure safe, efficient and effective management of the patient within the Adult Surgical/Paediatric department.

A full **Position Description** is available following these specifications.

APPLY: To apply please return to where the vacancy is listed and click "apply now" which will direct you to SEEK.

OTHER INFORMATION:

- This role is located in our Surgical ward, which also accommodates Paediatric patients.
- Registration with the Australian Health Practitioner Regulation Agency (AHPRA) as a Registered Nurse is essential.
- A minimum of 2 years' experience in general surgical, ENT, Orthopaedics, and Urology is essential.
- Experience in Paediatric Nursing is highly desirable.
- Candidates must be an Australian Citizen or Australian Permanent Resident to apply.
- Salary packaging opportunities exist with entitlement up to \$9,095 tax free per annum.



POSITION DESCRIPTION

Position Title: Registered Nurse		Agreement: Mercy Health and Aged Care Central Queensland Limited & QNU – Nursing – Enterprise Agreement 2016 - 2017	
Location: Mater Misericordiae Hospital – Rockhampton/Gladstone		Classification: Level 1	
Approved by: Director of Nursing & Midwifery		Reports to: Nurse Unit Manager	
Original Date: 09/82	Revision No: 9.0	Revision Date: 08/2016	Page 1of 2 Page/s

1.0 Mercy Health and Aged Care Central Queensland Limited Mission and Values:

The Registered Nurse will undertake a commitment to the Mission, Philosophy and Objectives of Mercy Health and Aged Care Central Queensland Limited ("MH&ACCQL"), and endeavour to promote the organisation's ethos and values in all actions and activities related to their position.

2.0 Position Statement:

The Registered Nurse position provides patient-centred nursing care in collaboration with other health professionals and significant other to ensure safe, efficient and effective management of the patient. The Registered Nurse is responsible for the effective delivery of clinical care, specialty or otherwise, within the scope of practice that the nurse is qualified, competent, and registered to perform.

3.0 Key Effectiveness Areas:

3.01 Mission & Values

3.02 Clinical Nursing

3.03 Other Responsibilities

4.0 Key Responsibilities	Specific Responsibilities	
4.1 Mission & Values	4.1.1 Promote the Mission, Values and Philosophy of Mercy Health and Aged Care Central Queensland Limited.	
	4.1.2 Participate in Mercy Celebrations and Traditions.	
	4.1.3 Attend mandatory Mission Inservice.	
	4.1.4 Adhere to Pocketbook of Excellence and Integrity in the Workplace Standards.	
4.2 Clinical Nursing	4.2.1 Carries out comprehensive and accurate nursing assessment of patients, plan and implement care and evaluate the achievement of identified outcomes:	
	 Uses a structured approach in the process of assessment and collection of data regarding the health and functional status of the patient. 	
	Analyses and interprets the data accurately.	
	 Collaborates with the patient and family/carers/significant other in identifying expected health care outcomes and patient needs. 	
	 Formulates a patient's plan of care, outcomes including timeframes for achievement and continuity in collaboration with other health professionals and the patient (includes significant other when appropriate). 	

Subject:	POSITION DESCRIPTION – Registered Nurse	Page 2 of 2 Page/s

4.2.2 Manages effectively nursing care of patients within scope of competence: Organises workload to facilitate planned nursing care. Delegates to others activities commensurate with their abilities and standards for practice. Responds effectively in unexpected or rapidly changing situations ie. The deteriorating patient. Escalates issues of deteriorating patients to Unit Manager / After Hours Nurse Manager and Medical Officer Ensures all observations are undertaken and charted as per policy on MADDs chart. 4.2.3 Ensures that clinical activities within the ward and associated services remain within the hospital's delineated role, and comply with the Clinical Guidelines under the Private Health Facilities Act. 4.2.4 Applies competent clinical practice which is evidenced based to ensure optimal health of the patient. 4.2.5 Assess and respond to clinical and nursing problems within the scope of practice. 4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3 Other Responsibilities 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. Participate in in-service programmes to assist in professional development and to safisfy the objectives of the organisation advelopment and absertive programmes to assist in professional development. 4.3.5 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and			 Evaluates progress toward expected outcomes and reviews and revises plan of care, in accordance with evaluation data (variance identification). 	
Delegates to others activities commensurate with their abilities and standards for practice. Responds effectively in unexpected or rapidly changing situations ie. The deteriorating patient. Escalates issues of deteriorating patients to Unit Manager / After Hours Nurse Manager and Medical Officer Ensures all observations are undertaken and charted as per policy on MADDs chart. 4.2.3 Ensures that clinical activities within the ward and associated services remain within the hospital's delineated role, and comply with the Clinical Guidelines under the Private Health Facilities Act. 4.2.4 Applies competent clinical practice which is evidenced based to ensure optimal health of the patient. 4.2.5 Assess and respond to clinical and nursing problems within the scope of practice. 4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3 Other Responsibilities 4.3 Other Responsibilities 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Poster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in in service programmes to assist in professional development and to satisfy the objectives of the organisation development and to satisfy the objectives of the organisation and professional development and to satisfy the objectives of the organisation (MB&ACCQL and the Hospital.) 4.3.5 Accept and adhere to all policies and procedures of MB&CCQL and the Hospital. 4.3.6 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and		4.2.2	Manages effectively nursing care of patients within scope of competence:	
abilities and standards for practice. Responds effectively in unexpected or rapidly changing situations is. The deteriorating patient. Escalates issues of deteriorating patients to Unit Manager / After Hours Nurse Manager and Medical Officer Ensures allo boservations are undertaken and charted as per policy on MADDs chart. 4.2.3 Ensures that clinical activities within the ward and associated services remain within the hospital's delineated role, and comply with the Clinical Guidelines under the Private Health Facilities Act. 4.2.4 Applies competent clinical practice which is evidenced based to ensure optimal health of the patient. 4.2.5 Assess and respond to clinical and nursing problems within the scope of practice. 4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3 Other Responsibilities 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation development and soft objectives of the organisation and professional development. 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital.				
situations ie. The deteriorating patient. Escalates issues of deteriorating patients to Unit Manager / Affer Hours Nurse Manager and Medical Officer Ensures all observations are undertaken and charted as per policy on MADDs chart. 4.2.3 Ensures that clinical activities within the ward and associated services remain within the hospital's delineated role, and comply with the Clinical Guidelines under the Private Health Facilities Act. 4.2.4 Applies competent clinical practice which is evidenced based to ensure optimal health of the patient. 4.2.5 Assess and respond to clinical and nursing problems within the scope of practice. 4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3 Other Responsibilities 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation development and to satisfy the objectives of the organisation performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and				
Escalates issues of deteriorating patients to Unit Manager / After Hours Nurse Manager and Medical Officer Ensures all observations are undertaken and charted as per policy on MADDs chart. 4.2.3 Ensures that clinical activities within the ward and associated services remain within the hospital's delineated role, and comply with the Clinical Guidelines under the Private Health Facilities Act. 4.2.4 Applies competent clinical practice which is evidenced based to ensure optimal health of the patient. 4.2.5 Assess and respond to clinical and nursing problems within the scope of practice. 4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and				
Ensures all observations are undertaken and charted as per policy on MADDs chart. 4.2.3 Ensures that clinical activities within the ward and associated services remain within the hospital's delineated role, and comply with the Clinical Guidelines under the Private Health Facilities Act. 4.2.4 Applies competent clinical practice which is evidenced based to ensure optimal health of the patient. 4.2.5 Assess and respond to clinical and nursing problems within the scope of practice. 4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and			 Escalates issues of deteriorating patients to Unit Manager / 	
4.2.3 Ensures that clinical activities within the ward and associated services remain within the hospital's delineated role, and comply with the Clinical Guidelines under the Private Health Facilities Act. 4.2.4 Applies competent clinical practice which is evidenced based to ensure optimal health of the patient. 4.2.5 Assess and respond to clinical and nursing problems within the scope of practice. 4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation development and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and			Ensures all observations are undertaken and charted as per	
4.2.4 Applies competent clinical practice which is evidenced based to ensure optimal health of the patient. 4.2.5 Assess and respond to clinical and nursing problems within the scope of practice. 4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and		4.2.3	Ensures that clinical activities within the ward and associated services remain within the hospital's delineated role, and comply with the Clinical Guidelines under the Private Health	
 4.2.5 Assess and respond to clinical and nursing problems within the scope of practice. 4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and 		4.2.4	Applies competent clinical practice which is evidenced	
4.2.6 Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied after the entry. 4.3 Other Responsibilities 4.3.1 Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and		4.2.5	Assess and respond to clinical and nursing problems within the	
requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment. 4.3.2 Participate in meetings and forums as required. 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and		4.2.6	Ensures contemporaneous documentation occurs. The entries are signed with printing of name and designation is applied	
 4.3.3 Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and 	4.3 Other Responsibilities	4.3.1	requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to	
communication through effective interpersonal skills and appropriate forums. 4.3.4 Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and		4.3.2		
improve work practices to exceed customer expectations. 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and		4.3.3	communication through effective interpersonal skills and	
 4.3.5 Participate in in-service programmes to assist in professional development and to satisfy the objectives of the organisation 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and 		4.3.4	, , ,	
 4.3.6 Accept individual responsibility and accountability for own performance and professional development. 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and 		4.3.5	Participate in in-service programmes to assist in professional	
 4.3.7 Accept and adhere to all policies and procedures of MH&ACCQL and the Hospital. 4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and 		4.3.6	Accept individual responsibility and accountability for own	
4.3.8 Undertake other duties/ responsibilities as directed by the Unit Manager, After Hours Nurse Manager, Director of Nursing and		4.3.7	Accept and adhere to all policies and procedures of	
		4.3.8	Undertake other duties/ responsibilities as directed by the Unit	

5.0 Qualifications and Experience:

5.1 Essential

- 5.1.1 Registration with the Australian Health Practitioner Regulation Agency (AHPRA) relevant to the necessary scope of practice; and
- 5.1.2 Prior experience in a relevant specialty discipline of nursing if required.

5.2 Desired

5.2.1 Post graduate qualifications in a discipline relevant to area/discipline of primary engagement.